



ROSMINI HOUSE

St Peter's College • Gore High School

Discipline Procedure

Rationale To provide appropriate and meaningful outcomes when managing students

Boarding House staff favour a positive approach to discipline. Staff work to create an environment where students develop self-awareness and self-control where the desire to support and contribute to the community outweighs the benefits of making misinformed choices.

Where students do not reach Boarding House expectations there are numerous courses of action that may be taken that reflect the level of offending whilst taking into account other contributing factors. The Boarding Manager manages minor/middle issues and reports such issues to the Director of Boarding. The Director of Boarding manages on-going and/or serious issues, and is available to students who feel they need a second opinion.

All incidents, and related material are to be documented at the earliest convenience on the onBoard Management System.

Referral – low level

Students who persistently and/or consciously make a poor choice through action or words are referred to either the Boarding Manager, or Director of Boarding. This referral can either take place immediately should the staff member involved decide that it is a necessary step for the health and safety of others, or will take place at 3:15 the immediate day after. As part of the referral, there is a make good aspect which could involve;

- Conversation to repair relationships
- A consequence (i.e service time)
- Restorative meeting

Director of Boarding – middle level

Middle level offences are handled by the Boarding Manager. Dependant on the situation the following could be used as a means for consequence;

10 minute check – for those who have not met leave expectations

Grounding – loss of casual leave

Gating – Loss of all leave, and privileges. In this instance students cannot attend sport or any other activity. A consultation with parents is made prior to this being enacted.

Director of Boarding – serious/on going

For serious issues, or those that are on-going in nature the Director of Boarding determines the most appropriate course of action. This could include:

- Family conference
- Setting of contracts, alternative programmes and other support measures

Stand downs and suspensions to the Board of Director's Disciplinary Committee

Board of Director's Disciplinary Committee

The committee consists of members from the Board of Director's. The board meets to hear cases referred on by the Director of Boarding. Boarding House management will ensure all appropriate information relating to the misbehaviour is disclosed to the student involved and their parents. Students and parents are given the opportunity to voice their concerns and make submissions as part of discipline process.

The board have the power to:

- Return a student to the Boarding House without conditions
- Return a student to the Boarding House with conditions
- Extend suspension for a period of time
- Exclude a student from the Boarding House indefinitely

Anti Violence/ Bullying

The Boarding House has a policy of zero tolerance toward bullying and violence. Students who persist with these behaviours face severe disciplinary action. Any student who is the victim of bullying or sees a bully in action is encouraged to report it confidentially to a staff member, or senior student. If students are being bullied, or know of an incident they are encouraged to do one of the following:

1. Report incident to the Boarding Manager, and/or Director of Boarding
2. Report incident to a supervisor or Latitude student
3. Report the incident in pastoral care meetings
4. Report the incident to a mentor, or senior student
5. Report the incident to the school guidance counsellor, or member of staff

All incidents are taken seriously and dealt with in a confidential and appropriate manner.

Searching the Rooms and Person Property

Refer to Surrender and Retention Procedure

Date: October 2021

For Review: December 2023